

SSYL Meeting Agenda – Meeting Date: February 9th, 2022

Via Video Chat @ 7:00 PM

1. Roll Call – Sign-in Sheet
 - a. Call to order – 7:02pm
 - b. In attendance - ER (Kristi), Graham (Melanie, Jeremy), Hornets (Jenn), N. Kitsap (John), N. Tapps (Beth, Patrick), Olympia (Drew P.), Orting (Chris G, Crystal), Puyallup (Wes), Rogers (Kris C., Doug), Sumner/Bonney Lake (DeAnna), Tacoma (Drew), Vashon (Scott)
 - c. Absent: **Gig Harbor, Kitsap, Peninsula, UP, Twin Cities**
 - d. Quorum count: 12:17
2. Review Meeting Norms-
3. Review and approve minutes from the **January** meeting.
 - a. Motion to approve January minutes: Beth N. Tapps motion to approve. Wes from Puyallup seconds. Unanimous to approve.
 - i. Beth N. Tapps motion to approve general meeting minutes. Wes from Puyallup seconds. Unanimous to approve.
4. Board Reports
 - a. Review of meeting agenda and President’s Report- Chris G.
 - i. Patrick McKeegan has stepped up as the new secretary. Patrick has two kids who play lacrosse and has been instrumental in helping me with the schedule. It is one of the easiest to read schedules we have seen. Thank you, Patrick, for stepping up. Him and Melanie had been in contact with each and will do an official swap.
 - ii. Compliance is an issue we see every single year. Not only with their 501c3 but also their coaches not being in compliance. They need to have a background check, abuse prevention/safesport or current USL membership. This information needs to go to the league so you can go ahead and start practices. If you are not in compliance by the first game, you cannot play. We are three weeks away from the first games. We have two clubs are haven’t turned in their compliance.
 1. The executive board has had a discussion regarding the 501c3. We have decided to accept the application for the 502c3 and a receipt showing that your paid for it. When your club receives their official 501c3, submit that to the secretary.
 - b. Vice President’s Report- Melanie C.
 - i. Compliance- I’ve been working on the compliance even though Patrick stepped into the secretary role. I figured it would be easier than teaching him everything for one season.
 1. We have two clubs who have not turned in any of their compliance paperwork. This includes their Non-Profit, Insurance, Signed Compliance doc, or their coaches information. Neither of the clubs are approved to start practices. They have been given the same timeline as everyone else to complete this and now we need to decide if we need to go ahead with the disciplinary steps or give them more lenience. Since games start soon, these clubs may not be able to participate in the first game which may affect your clubs ability to play if your team is to play them.
 - a. Beth (N. Tapps)- Have they been in contact with you?
 - b. Melanie (GK)- One club has been in contact and mentioned they are pretty much a one man show and trying to work full time and run the entire board. The other club is new to our program and pretty much starting from the ground up.
 - c. Chris (Orting)- You have to comply with what the league has set forth. The compliance has been an issue for years. Twin Cities may get a little bit of extra time since they are new. However, the other club has been around for a while and they should know better. You need to have 4 practices to be able to start games. Patrick and I put hours into building the schedule and we just want to be reciprocated when we ask for something. As President, I can form a disciplinary committee and decide how to move forward from there. This will start with a letter of warning from the President.

- d. Melanie (GK)- If they don't do anything then we move on to the appointed committee, but our next meeting isn't until after games start.
- e. Kristi (ER)- Could we talk to Lyn Porterfield with USL to find out if they are registered as a club with USL? IF they are, they would have insurance and maybe someone could go in and pull their certificate. Also, are these the clubs that have an issue with attendance?
- f. Melanie (GK)- USL I could check their last years expiration date for one club and see if they are good to start the season, as far as the other club, I'm not sure. One club has missed 3 meetings in the last calendar year and the other has missed 5, not including today's meeting.
 - i. (both clubs insurance expired in January 2022)
- g. Kristi (ER)- Would that be a disciplinary action for one club?
- h. Chris (Orting)- That could be. We need to be upheld because what would be the point of having rules?
- i. **PRESIDENT TO DO**- Reach out to both clubs, as President, to get them in compliance. Then send an email to everyone, giving an update.
- j. Chris (Orting)- If they are not in compliance by the first game, we may need to redo the schedule.
- k. Beth (N.Tapps)- It would make sense to set a date.
- l. Chris (Orting)- Saturday, February 12th
- m. John (N. Kitsap)- Just playing devil's advocate, the compliance checklist is very confusing and myself and my club have been struggling with it. There are a number of trainings that have been renamed or don't exist. It also says something about being due a week prior to the first game. I did offer to in the offseason to revamp the compliance checklist to align everything so there's no inconsistency.
- n. Melanie (GK)- I've seen a sample of what John has sent to his coaches and it looks great, and I'm very interested in having him go through the Compliance form and making it better.
 - o. Chris (Orting)- All the clubs have to do is communicate with Melanie. If they are not communicating with her, she cannot help them.
- 2. I don't care if your coaches excel is complete, if you send me a roster of only the head coaches and fill in with assistant coaches along the way, that is fine.
- 3. Communicate with me if you guys are held up on something. Like what Chris said, we understand if you're delayed due to the state or things out of your control. Just let the secretary know and we can work with that. I'll make a note of it to reach out to the club later in the season to make sure everything is up to date. Like for example the insurance. Some club's insurance expires in April or May, I will reach out to the club and remind them to renew and/or ask for proof of renewal.
- 4. SafeSport/Abuse Prevention- Previously it's a one-time class with an annual renewal. When going through the coaches training, I noticed some coaches needed to renew their Abuse Prevention. Beth informed me that the coaches aren't able to renew them. I reached out to Lyn Porterfield and she said due to the USL website changing, they are not able to retake the class. To be transparent, this year only, we are not requiring the annual renewal for SafeSport/Abuse Prevention. In following years, we will be requiring the annual renewal again. SafeSport doesn't need to only be through USL. If your coach completed it through wrestling or football, send me their certificate of completion and I will accept that as well.
- 5. USL and Level 1 training- Some coaches have completed their level 1 training and it doesn't show up on the USL website on my end. Just send me their certificate of completion and I will accept that but for future reference, if the coach doesn't correct this with USL, they may need to provide the cert. each year.
- c. Treasurer's Report- Kris C.
 - i. Volunteer for 2022-23 Treasurer
 - ii. Checking: \$20,612.61 – Thank you to those who paid with card. It makes it way quicker and easier to process.

- iii. Outgoing: Invoice for referee fees after we have a confirmed number of games. I would like to have everything out by Sunday. Mail checks to home address or make an card payment. That is automatic through QuickBooks, it doesn't come to me but goes directly into its respective account.
- iv. Send checks to: Kris Conner @ 13915 229th St Ct E, Graham, WA 98338
- v. Honor the game stickers come out with invoices. Number of stickers corelate with number of games.
- vi. Costs per club, MBO coordinator, referees
 - 1. MBO: \$85 per declared team
 - 2. Referee fees: \$50 per declared 5/6 and 7/8 team per game, \$40 per declared ¾ team per game.
 - 3. SSYL Registration: \$100 per declared team.
 - 4. Arbiter fee: \$25 per declared team.
- d. Secretary's Report – Patrick M.
 - i. Accuracy of President and Rep Contact Information – Need Hornets Reps info and Vashon Rep phone number
 - ii. Club Attendance/ Mandatory Meetings
 - iii. 2022 Club Compliance- Mentioned in VP report
 - 1. Abuse Prevention/SafeSport
 - 2. Background checks/who can be on the field
 - 3. Disciplinary Committee
 - iv. Critical dates-
 - ~~1. 1/17 team declaration-~~
 - ~~2. 1/22 General meeting- Club Compliance Due- club dues~~
 - 3. 2/9 MBO and Referee fees due
 - 4. 3/5 first Game of the season (10 weeks of games 1 bye week)
 - 5. 5/21-22 End of Season Tournament
- 5. Old Business
 - a. Chris Hall Memorial Scholarship-
 - i. Chris (Orting)- The executive board talked and realized we could open it up to 3 families. We actually had 6 applicants. Instead of picking which families got \$500 and which families didn't get anything, we awarded to \$300 to all six applicants. We went over our budget of \$1500 and are giving out \$1,800. But we are excited about how many applicants we received and know it's going to a good cause. We will send the check to their club, and they can use that money to registration fees and gear or whatever they need.
 - 1. Chris (Orting)- I'm going to revamp the application, so applicants no longer need a letter of recommendation
 - b. Referee Training – Mark Nigh Jamboree- January 26th and 27th
 - i. Chris (Orting)- Used as a referee training to help referees have a game like experience
 - 1. Coaches Meeting- Every head coach for every team attend, regardless if your team is participating in the jamboree. Jeff Bambrick goes over the rules and expectations and answers any questions. Make sure your coaches and/or representative know and attend. This is not mandatory but
 - 2. The referee training for WALOA has begun. They had one training already and will have another at bellarmine prep.
 - c. League Athletics vs Sports Engine- What does Lyn say-
 - i. Chris (Orting)- I was unable to connect with Lyn via phone. I will send an email to Lyn.
 - d. Club Referee Count –
 - i. Chris (Orting) - Jeff Bambrick says we are okay with the number of referees for 2022 Spring Season
- 6. New Business
 - a. End of the Year Tournament-
 - i. Drew P (Olympia)- We are confident in hosting at the RAC
 - ii. Beth (N. Tapps)- Since we did it last year, we don't need to do it again this year.
 - iii. **OLYMPIA TO DO**- come up with a proposal and a game plan for next meeting.
 - b. Tacoma adding another team-

- i. Chris (Orting)- Melanie and I were contacted earlier in the week by Tacoma. They requested to add another $\frac{3}{4}$ team. They offered to fill in their new $\frac{3}{4}$ team into the BYE's for $\frac{3}{4}$ and are willing to travel. Previously, all of the $\frac{3}{4}$ teams had a BYE and blackout. This will mean that they no longer have a BYE week, which is probably preferred anyways. Anyone opposed, if not we can start working on the schedule so Kris, the treasurer, can work on the invoices for all of the clubs since the number of games for $\frac{3}{4}$ changes. Also, there is the potential that you now have a home game and will need to find a field.
- ii. Kristi (ER)- Can we ask for it be a home game if we know we have the field.
- iii. Chris (Orting)- Yes, if you want the $\frac{3}{4}$ to play at home, let us know. Tacoma may have to travel more than everybody else. You also have the option to say "no" I don't want to play them.
- iv. Scott (Vashon) - I think we have the first BYE that week and I'm not sure we will be able to accommodate.
- v. Drew (Tacoma)- 3 teams that first week has a BYE. Even if our schedule is incomplete or have a BYE here and there. That is okay.
- c. Waiver request from GK-Rogers
 - i. Melanie (GK)- As a formality and transparency, we received a waiver for a GK student to play for Rogers. To protect the family, we will not disclose their identity or bring it up as a board of director's vote. The family has a protection order that expires in 2099. The family feels that the kids are safer playing for a team that is not associated with their school. This waiver will be approved each year at the executive level.
- d. Schedule times-
 - i. Chris (Orting)- Jeff Bambrick has asked that you schedule your games back to back. This way referees don't have to drive to the field and wait around for 3 hours for the next game to start. Maybe a 30 min break between games is sufficient amount of time for the referee to have a break and/or if a game goes into overtime.
 - ii. Drew (Olympia)- In the past we have received a rough draft of the schedule that is not to go out to families, are we going to have that again this year?
 - iii. Chris (Orting)- Patrick and I have been fielding changes to the schedule. It's a fluid process.
 - iv. TO DO- Send out tentative schedule to clubs
 - v. John (N. Kitsap)- This is our first year with a $\frac{3}{4}$ team. What is an optimal schedule for $\frac{3}{4}$, 5/6 and 7/8 game times?
 - vi. Crystal (Orting)- $\frac{3}{4}$ - 1.5 hour. 5/6 and 7/8 – 2 hours
 - vii. Kristi (ER)- If your teams are doing snacks, 30 minutes is sufficient enough time for them to eat their snack after the game. Also, is Nick Lyon doing our schedules again? Will he be sending out a Google Doc for us to put our game times and locations in again?
 - viii. PRESIDENT TO DO- Ask Nick Lyon how he wants clubs to update schedule location and times to him.
 - ix. DeAnna (SBL)- I haven't received any information regarding the Mark Nigh Tournament. Also, what time should I tell the coaches to be there for the coaches meeting?
 - x. Chris (Orting)- Jeff Bambrick said the meetings will be divided by age group. The time for their meeting will be determined by who is running the tournament. I will get you the information and on the email chain for the Mark Nigh tournament. I don't know if the schedule is done already. The coaches is not mandatory
- e. K-2
 - i. Beth (N. tapps)- Last year we coordinated with DeAnna with Sumner Bonney Lake for games. How are we doing it this year?
 - ii. Clubs with a K-2 program- ER, GK, SBL, UP, Orting
 - iii. Melanie TO DO- send email out to clubs with K-2 teams.

7. Next Meeting – **Wednesday, March 9th @ 7:00pm via video conference**

- a. Motion to adjourn: 7:57pm